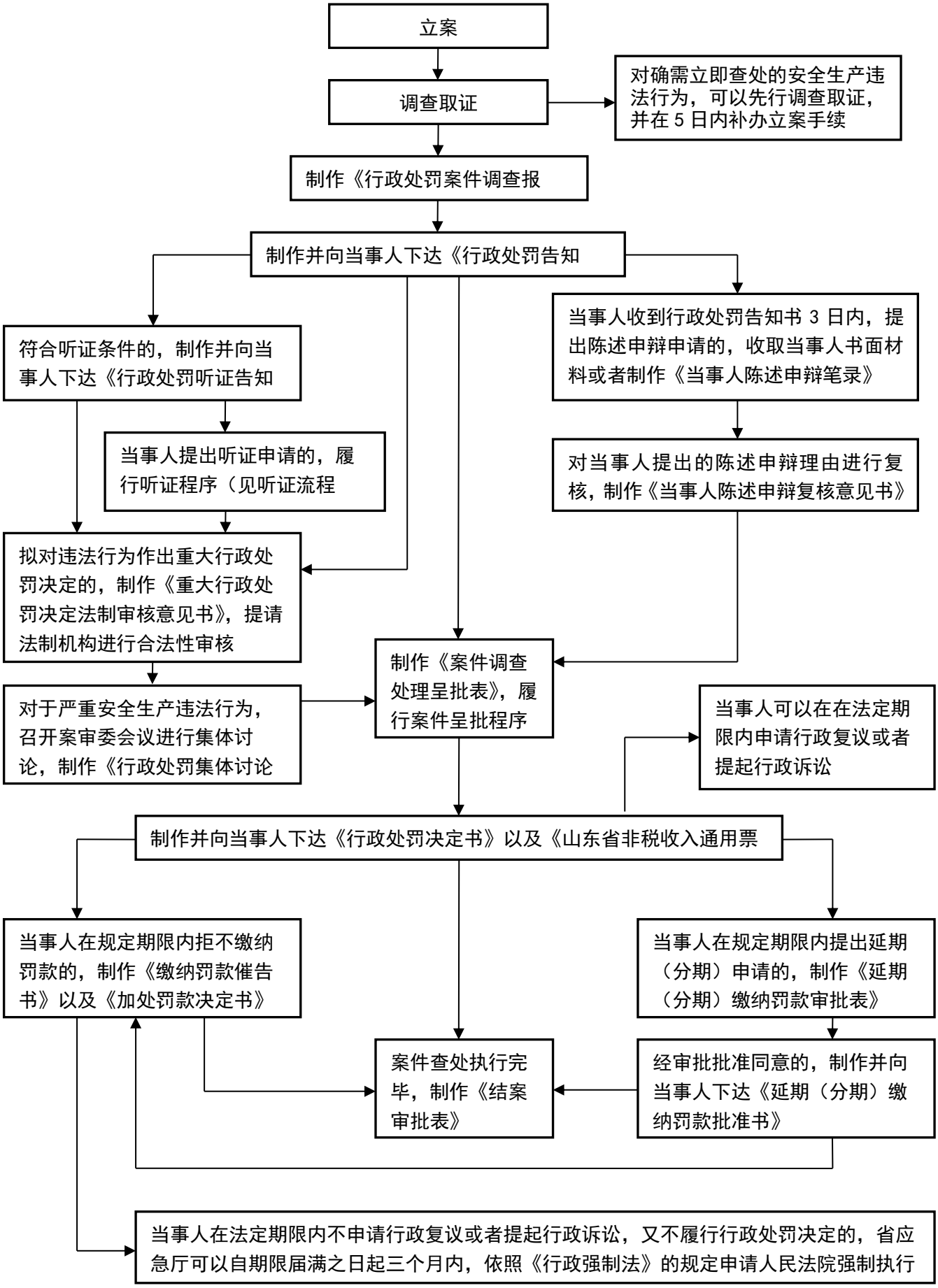安全生产行政处罚一般程序流程图